

Memo

To: Chevy Chase Village Board of Managers

From: Jacqueline Parker, Administrative Assistant/Temporary Community Liaison 

CC: Shana R. Davis-Cook, Village Manager

Date: 5/7/2012

Re: Village Hall Use for April 2012

Below is a chart that reflects the type and frequency of events held in the Village Hall for the month of April, 2012.

Type of Event	Number of Uses	Total Net Revenue
Rentals (Private Events)— Birthday Party, Luncheon	2	\$1650
Community Use—Primary Elections, Board of Managers Meeting, Board of Managers Annual Meeting, Maryland State Highway Administration (SHA) Wisconsin Avenue Sidewalk Community Meeting, Board Members Orientation	4	\$0.00
Fee Waiver Use/Public Use—3 Chevy Chase @ Home's Meet and Mingle Events, Chevy Chase Garden Club Meeting, Chevy Chase Recreation Association Annual Meeting.	5	\$0.00

CHEVY CHASE
 VILLAGE
 ESTABLISHED 1890